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United States Department of State

Washington, D.C. 20520

November 5, 1991

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MEMORANDUM TO:

| | | |
|----------|---|-----------------|
| D | - | Mr. Eagleburger |
| P | - | Mr. Kanter |
| E/C | - | Mr. Zoellick |
| T | - | Mr. Bartholomew |
| M | - | Mr. Rogers |
| A | - | Mr. Fort |
| A/OPR/LS | - | Mr. Obst |
| AF | - | Mr. Cohen |
| ARA | - | Mr. Aronson |
| CA | - | Ms. Tamposi |
| CIP | - | Mr. Holmes |
| CPR | - | Mr. Weinmann |
| CT | - | Mr. Burleigh |
| DS | - | Mr. Krys |
| EAP | - | Mr. Solomon |
| EB | - | Mr. McAllister |
| EUR | - | Mr. Niles |
| H | - | Ms. Mullins |
| HA | - | Mr. Schifter |
| INM | - | Mr. Levitsky |
| INR | - | Mr. Mulholland |
| INR/B | - | Ms. Thompson |
| IO | - | Mr. Bolton |
| L | - | Mr. Williamson |
| NEA | - | Mr. Djerejian |
| NP | - | Mr. Kennedy |
| NST | - | Mr. Brooks |
| OES | - | Mr. Bohlen |
| PA | - | Ms. Tutwiler |
| PM | - | Mr. Clarke |
| REF | - | Ms. Lafontant |
| RP | - | Mr. Lyman |
| S/P | - | Mr. Ross |
| ST | - | Mr. Wendt |
| USIA | - | Mr. Green |
| NSC | - | Mr. Sittman |

SUBJECT: The Secretary's Trip to the Peoples' Republic of China, November 15 - 17, 1991

COORDINATOR: Bob Perito, EAP/C, Room 4318, 647-6300

DEPUTY COORDINATOR: Mark Mohr, EAP/C, Room 4318, 647-6300

S/S-S ACTION OFFICER: Jonathan Cohen, Room 7241,
647-9936

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United States Department of State
Office of FOI, Privacy, & Classification Review
Review Authority AINSWORTH, THOMAS
Date 12/01/94
Case ID: 9301915

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Drafted: S/S-S: DMSatterfield

SSSTRIP 4561

Cleared: EAP/C: RPerito

C: A Wilson

P: mmaulth

T: C English

S/P: M. O. W.

E: B. Favier

for

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This memorandum assigns responsibilities for preparation of briefing materials for use by the Secretary during his visit to the Peoples' Republic of China November 15-17. Bureaus wishing to suggest changes to this tasker should contact the S/S-S Action Officer as soon as possible.

I. BRIEFING MATERIALS FOR THE SECRETARY

A. Scope Paper: EAP should draft a scope paper for the Secretary (through P) outlining the setting, objectives and strategy for the trip. The paper should be done as a TOSEC cable, in standard scope paper format (sample attached) and should be no more than three pages long. The paper should be cleared by P, E, C, T, S/P, H and other bureaus as appropriate. The scope paper is due to the EAP Coordinator by COB Friday, November 8 and to the S/S-S Action Officer by NOON TUESDAY, November 12.

B. Core Talking Points: Bureaus should prepare core talking points for the Secretary's visit on the topics listed below. Points should be in tick-and-bullet format and should not exceed one page per topic (sample attached) and should be submitted to the EAP Deputy Coordinator as cable pages. They should be cleared at a minimum by P, C, E, H and S/P. They are due to the EAP Coordinator by COB Friday, November 8. EAP should assemble the package into two TOSEC cables (Bilateral Issues and Regional Issues) due to the S/S-S Action Officer by NOON Tuesday, November 12.

| | TOPIC | DRAFT | CLEAR |
|----|--|-------|-----------------|
| | <u>Bilateral Issues</u> | | |
| | 1. Bilateral Relations | EAP | EB, T, HA |
| DC | 2. Human Rights | EAP | HA |
| FH | 3. Missile Proliferation and the MTCR | EAP | PM, T |
| | 4. Nuclear Proliferation and the NPT | PM | EAP, OES, NP, T |
| | 5. Conventional Arms Control, ACME, South Asia Regional Arms Control | PM | EAP, T |
| | 6. Market Access | EB | EAP, USTR, DOC |
| | 7. Intellectual Property Rights | EB | EAP |
| DC | 8. Prison Labor | EAP | EB, HA |
| JZ | 9. MFN | EAP | EB, H |
| | 10. GATT | EAP | EB |
| | 11. Sanctions | EAP | EB, PM, T |
| PF | 12. Peace Corps | EAP | Peace Corps |
| PF | 13. Narcotics | INM | EAP |
| | 14. FMS Program | PM | EAP, T |
| DC | 15. VOA Jamming/Radio Free China | EAP | USIS, HA |

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-3-

Regional Issues

- | | | |
|------------------------------|-----|-------------------|
| 1. Middle East Peace Process | NEA | |
| 2. USSR | EUR | T |
| 3. Cambodia | EAP | IO |
| 4. Korean Peninsula | EAP | PM, NP, T, P, OES |
| 5. Mongolia | EAP | EB |
| 6. Hong Kong | EAP | RP |
| 7. Japan | EAP | EB |

8. Taiwan - use lang. from Baker-Arian in Paris

C. Background Papers: Background papers on the following issues should be drafted and cleared by P, C, E, H, S/P and as indicated below. Papers must not exceed 1 page in length and should be in tick format as per the attached sample. Fully cleared fact sheets should be delivered to the EAP Coordinator as cable pages by COB Friday, November 8 and to the S/S-S Action Officer no later than NOON Tuesday, November 12.

TOPIC

DRAFT

CLEAR

Bilateral Issues

- | | | |
|---|-----|-------------------|
| DC Exempt 1. Recent Legislation | EAP | HA |
| 2. MFN | EAP | EB, H |
| DC 3. Human Rights | EAP | HA |
| 4. Nuclear Proliferation | EAP | NP, PM, INR, T |
| 5. Missile Proliferation | PM | EAP, INR, T |
| 6. Sanctions on China | EAP | EB, PM, T |
| 7. GATT | EAP | EB |
| 8. Market Access | EB | EAP, USTR, DOC |
| 9. Arms Control | PM | EAP, T |
| 10. IPR | EB | EAP |
| DC 11. Prison Labor | EAP | EB, HA |
| 12. FMS Program | EAP | PM, T |
| 13. Narcotics | INM | EAP |
| STET (see sep) 14. Iran Nuclear Cooperation | INR | EAP, OES, S/NP, T |
| 15. POW/MIA | EAP | HA, PM, OSD |

Global/Regional Issues

- | | | |
|---------------------|-----|-----|
| 1. Cambodia/Vietnam | EAP | IO |
| 2. Taiwan RA/TC | EAP | |
| 3. Hong Kong | EAP | EUR |
| 4. Mongolia | EAP | |
| 5. USSR | EUR | |

17. Flood Relief
18. Asian Development Fund Replenishment
19. MFN - Congressional Perspective

Cuba
Burma?

D. Public Statements: EAP should prepare a TOSEC cable containing drafts of public statements, including toasts, that the Secretary will be expected to make during the visit, as listed below. All public statements should be cleared with PA, S/P, P and C. These papers are due to the EAP Coordinator by COB Friday, November 8 and in S/S-S by NOON Tuesday, November 12.

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-4-

REMARKS

- FH 1. Arrival Statement
2. Press Conference Remarks
RP 3. Banquet Toast
FS 4. Departure Statement

E. Interpreter Requirement: Language Services (A/OPR/LS), in coordination with EAP should prepare a short memo to the S/S-S Action Officer providing details on interpreting arrangements and requirements for all aspects of the visit. This memo is due in S/S-S by COB Tuesday November 12.

F. Biographic Material: EAP should provide the S/S-S Action Officer with the names and titles of all PRC officials who will be involved in meetings with the Secretary by COB Wednesday, November 6.

II. IMPORTANT NOTES

S/S-S requires the original and two copies of all cables/papers. All cables/papers should be delivered directly to the EAP Coordinator or to the S/S-S Action Officer as indicated. ALL DUE DATES ARE FIRM. The EAP Front Office should ensure that all of the bureau's papers are immediately transferred into the SSSEAP link. All other drafting bureaus should transfer their papers into their bureau-SSS links.


W. Robert Pearson
Executive Secretary

Attachment:
Samples

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